



Crystal Palace Catering

Est. 1981

Wedding Reception Running Sheet

Time	Task	Notes
	Guests arrive at wedding reception venue.	
	Pre-dinner drinks and appetisers are served.	
	The photographer takes photographs of the couple with guests.	
	The reception begins.	
	The MC welcomes the guests and introduces the family and bridal party.	
	The MC introduces the newlyweds.	
	Toasts and speeches are made.	
	Meals are served.	
	The bride changes outfits.	
	The cake is cut.	
	The bride and groom have their first dance.	
	The MC invites everyone onto the dance floor.	
	The bride and groom take time to visit each table and thank their guests for attending.	
	Dessert is served.	
	The bride throws the bouquet.	
	The groom removes the bride's garter	
	The bride and groom farewell their guests and thank them for attending.	
	Guests exit the reception.	

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web: www.crystalpalace.com.au **mobile:** 0413 888 883 **email:** questions@crystalpalace.com.au